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PTO/SB/21 (08-00)

TRANSMITTAL FORM

(to be used for all correspondence after initial filing)

Application Number	10/032,766
Filing Date	December 26, 2001
First Named Inventor	Rodman
Group Art Unit	2152
Examiner Name	Unknown
Attorney Docket Number	PA1086US

Total Number of Pages in This Submission

9

ENCLOSURES (check all that apply)

- ☐ Fee Transmittal Form
- ☐ Fee Attached
- ☐ Amendment / Reply
- ☐ After Final
- ☐ Affidavits/declaration(s)
- ☐ Extension of Time Request
- ☐ Express Abandonment Request
- ☒ Information Disclosure Statement
- ☐ Certified Copy of Priority Document(s)
- ☐ Response to Missing Parts/ Incomplete Application
- ☐ Response to Missing Parts under 37 CFR 1.52 or 1.53

- ☐ Assignment Papers (for an Application)
- ☐ Drawing(s)
- ☐ Licensing-related Papers
- ☐ Petition
- ☐ Petition to Convert to a Provisional Application
- ☐ Power of Attorney, Revocation Change of Correspondence Address
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- ☐ After Allowance Communication to Group
- ☐ Appeal Communication to Board of Appeals and Interferences
- ☐ Appeal Communication to Group (Appeal Notice, Brief, Reply Brief)
- ☐ Proprietary Information
- ☐ Status Letter
- ☒ Other Enclosure(s) (please identify below):
 - (1) Confirmation Postcard;
 - (2) PTO/SB/08 (x2);
 - (3) Three Cited References

Remarks

Total page number does not include postcard and cited references.

SIGNATURE OF APPLICANT, ATTORNEY, OR AGENT

Firm or Individual name	Carr & Ferrell, LLP Cust. No. 22830
Signature	<i>Susan Yee</i> Reg. No. 41,388
Date	January 14, 2003

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IN THE
UNITED STATES PATENT AND TRADEMARK OFFICE

APPLICANTS: Jeffrey Rodman et al.
SERIAL NO.: 10/032,766
FILED: December 26, 2001
TITLE: System and Method for Coordinating a Conference
Using a Dedicated Server
EXAMINER: Unknown
GROUP ART UNIT: 2152
ATTY.DKT.NO.: PA1086US

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SIR:

Pursuant to the provisions of 37 C.F.R. §§ 1.56 and 1.97-98 of the Rules of Practice in Patent Cases, enclosed herewith is form PTO-SB-08 listing several references. The Examiner is requested to make these references of official record in this application. The references cited may be material to examination of the application and are submitted in compliance with Applicants' duty of disclosure as defined by 37 C.F.R. § 1.56.

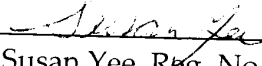
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No representation is made or intended as to the completeness of this list, nor is the inclusion of any reference on this list an admission that it is prior art or pertinent to this application.

Respectfully submitted,

Jeffrey Rodman et al.

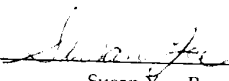
Dated: January 14, 2003

By: 
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Application Number	10/032,766
Filing Date	December 26, 2001
First Named Inventor	Rodman
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Examiner Name	Unknown
Attorney Docket Number	PA1086US

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Sheet	1	of	2
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Sheet	2	of	2
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First Named Inventor	Rodman
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Examiner Name	Unknown
Attorney Docket Number	PA1086US

OTHER PRIOR ART -- NON PATENT LITERATURE DOCUMENTS

Examiner Initials*	Cite No.†	Include name of the author (in CAPITAL LETTERS), title of the article (when appropriate), title of the item (book, magazine, journal, serial, symposium, catalog, etc.), date, page(s), volume-issue number(s), publisher, city and/or country where published.

MICROSOFT CORPORATION, "Windows NetMeeting," Microsoft Windows Technologies:
NetMeeting Home, <http://www.microsoft.com/windows/netmeeting>, Updated: June 1999, Mar. 2000
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